



Phone: +977-083522437

Women Association for Marginalized Women (WAM)

Birendranagar Municipality-8, Surkhet
Karnali Province, Nepal

Request for Quotation (RFQ) for Bamboo stick making machine

Women Association for Marginalized Women (WAM), Surkhet is a women-led, non-profit, non-governmental organization established in 2054 B.S. with its central office in Birendranagar, Surkhet, Karnali Province. WAM was established to advance the dignity, empowerment and self-reliance of marginalized women and has positioned itself as a gender resource organization working for an equitable society. Its core mission is to mobilize local resources, strengthen women's access to and control over these resources, and build constructive working relationships with government, non-government, civil society and international development partners. WAM's long-standing identity as an organization "for women, by women and to women" gives it strong legitimacy among marginalized women, youth, community groups and local institutions in Karnali.

Women Association for Marginalized Women (WAM), Surkhet takes this opportunity to request you to quote the prices for the **"Bamboo stick making machine purchase"** works under Women Economic empowerment (WEE) Project funded by OXFAM in Nepal.

Company Name with address:

Contact person Name:

Date:

Contact Number:

IMPORTANT NOTES: (Please Read All Carefully):

- Before filling out the tender/sealed quotation, it is mandatory to the supplier to study the specifications/terms well.
- Supplier is responsible for supplying all materials as per the provided specifications. No changes in specifications will be accepted once the tender is awarded to any supplier, unless prior written approval has been obtained.

Queries

- If you have any query on tender/sealed quotation document than please contact us at: +977-083522437 or write to: procurement@wam.org.np (email)
- Please do not cross anything filled up by you – if required after making changes please sign aside where correction was made. For detail, please refer to terms and conditions mentioned in page 2 onwards:



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Details of Bamboo stick making machine Specification

S.N.	Machines	Purpose & Function	Common Technical Specification
1.	Raw Bamboo Sawing Machine (Top Left)	Cuts long, raw bamboo logs into uniform cylindrical segments matching the intended length.	- Motor: 2 to 3 HP - Blade Type: TCT circular saw blades - Cutting Length: Adjustable (typically 8–16 inches)
2.	Bamboo Splitting Machine (Top Centre)	Automatically splits the round bamboo sections into flat, longitudinal bamboo strips along the natural grain.	- Capacity: Up to 150 kg/hr - Mechanism: Hydraulic or mechanical pusher through interchangeable multi-blade cutter heads
3.	Fixed Width & Thickness Slicer (Top Right)	Shaves down the split bamboo strips to achieve uniform width, thickness, and removes the green outer/yellow inner nodes.	- Motor: 1 to 2 HP - Automation: Fully automatic gear-driven feed rollers
4.	Filament & Stick Shape Forming Machine (Middle Left)	The heart of the line. Feeds the squared strips through sizing dies to pull them into continuous round sticks.	- Output Size: Commonly 1.3mm to 3.0mm diameter - Blades: High-speed shaping cutters
5.	Precise Sizing & Length Cutting Machine (Middle Center)	Crops the continuous round bamboo filaments into exact, finished retail lengths	Function: Cuts filaments precisely to sizes like 8", 9", 12", etc.
6.	Industrial Polishing Machine (Middle Right)	Large tumbling crate framework designed to eliminate friction burrs, splinters, and rough spots from the sticks.	- Mechanism: Rotational friction-drum polishing - Result: Smooth, clean, round finish ready for spice coating or tip sharpening



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Financial Proposal

S.N.	Particulars	Specification	Unit	Quantity	Rate (Rs.)	Total Amount	Total Amount in Words
1	Bamboo stick making machine	Mentioned above.	Set.	1			
Total Amount							
13% VAT							
Total Amount							

Total Working Days to Complete Work:(In Days)

Terms & Conditions (Please read carefully)

1.1. General

1. No advance will be provided. The successful bidder will be required to submit invoices after completion of works and Payment will be made after completion of the targeted deliveries assigned by the organization in favor of the vendor, within 15 days of delivery.
2. The bidder must submit the required documents by duly filling up with the official stamp and authorized signature on each page of the RFQ with Measurement Sheet. (In case of vendor representative, the power of authority on behalf of the company is mandatory). Should there be any alterations or errors in the bid document, bidders are required to provide their signature at the respective location.
3. According to the organization's requirements and the characteristics of the work, the organization can select either one or multiple vendors. WAM Surkhet Reserve the right to increase or decrease above mentioned quantity based on actual requirement.
4. Interested Bidders could receive the RFQ (hard copy) from the office or request through WAM Surkhet at the email-procurement@wam.org.np
5. Failure to deliver items within mentioned delivery time after the date of agreement may result in either complete cancellation.
6. The successful bidders must deliver all the items free of cost to the location at [Dungeshwor Rural Municipality-6, Dailekh](#).



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7. The awarded bidder should be responsible in case of damage or loss during work and replace it immediately.
8. Register the RFQ document, the bidder or his/her duly authorized representative may either submit the required registration documents by being physically present at the WAM Head office with the official company stamp and registration documents, or submit the registration request via email.
9. Failure to meet any quotation/application requirement will lead to disqualification.
10. WAM Surkhet reserve the right to reject any or all quotations without assigning any reason.

1.2. Bid Submission

1. Interested parties are advised to submit their bids documents duly stamped and signed (Sealed Hard Copy) addressed to "Procurement Sub- Committee- WAM Sukhet" with appropriate Title FLIP CHART PRINTING at WAM Surkhet Head office or Could Submit Through Via Email with password-protected file on procurement@wam.org.np, The last day for the submission of the Bid is **October 30-2026 by 5:00 PM.**
2. The Quotation must be in envelope and stamped including the following documents
 - RFQ
 - Company/firms Registration Certificate with Renewal
 - VAT/PAT Registration Certificate
 - Tax Clearance Certificate FY 2082/083.

1.3 Validity of Bid

Bids shall remain valid for at least days/Months/ Year

1.4 Vendor Screening

(Please take note that this information is strictly confidential for vendor screening/verification use only)

Company Full Name :

Company Address & Contact no. :

Company VAT/PAN Number:

Number of Human Resources:

Company Owners Full Name:

Owners Citizenship Number:

Company Email Address:

1.5 Contact Person

For any Bid related queries/clarification please contact: Kamala Sunar – Coordinator/PSC, WAM Surkhet- +977 984-4835836 or,



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Email: procurement@wam.org.np

We confirm that WAM Surkhet may in its consideration of our offer, and subsequently, rely on the statements made herein.

Vendor Signature: **Vendor Name:**

Date: **Vendor Position:**

STAMP

WAM Surkhet has zero tolerance for corruption & bribery and is committed to listen and address any violation of rights of aid workers, suppliers, contractors and our beneficiary Communities.